

Parma-Sandstone Fire Board Regular Board Meeting

Monday July 1st, 2024

6:00 p.m.

Parma-Sandstone Fire Station

Agenda

- I. Call to Order
- II. Pledge
- III. Approval of Last Meetings Minutes
- IV. Chief's Financial Report
- V. Chief's Run Report
- VI. Guest
- VII. Old/Unfinished Business
 - a. Roof repair
 - b.
- VIII. New Business
 - a.
 - b.
 - c.
- IX. Adjournment

Note:

Parma Sandstone Fireboard Meeting
Regular meeting
June 3rd, 2024

Members Present: Chief Engelter, Eichenberg, Marks, Havican, Steele, Engelter Hendges.

Meeting called to order at: 5:51pm by Chairman Hendges.

Approval of last meeting minutes as ammended:

- * Motion to approve May 6th, 2024 meeting minutes by Engelter, supported by Marks
Motion Carried.

Chief's Financial report:

Insurance Recovery \$4,831.33.

- * Motion to pay bills by Eichenberg, support by Engelter

Eichenberg	Yes
Engelter	Yes
Havican	Yes
Steel	Yes
Marks	Yes
Hendges	Yes

Motion Carried.

Workmans Comp went up \$5k.

Chief's Run report:

77 total.

Guest Comments:

N/A

OLD UNFINISHED BUSINESS:

- a. Apparatus purchase
No action taken.

NEW BUSINESS:

- a. Roof Recoating
\$40,102.00 estimate
No action taken.

- b. Fire fighter graduates
All three cadets graduated.
Open house held.

Adjournment:

- * Motion to adjourn by Havican, supported by Hendges
Meeting adjourned at 6:42pm.

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 June 2024

Memo	Account	Amount
<u>Consumer's Energy</u>		
Total Consumer's Energy	401 · Electricity	330.71
<u>Dependable Fire Apparatus</u>		
Engine 1 - Tank to pump valve, Tank fill valve, tran...	303 · Truck Repair	2,109.91
Engine 3 - A/C pressure switch, marker light	303 · Truck Repair	365.40
Truck 1 - Front axle seal	303 · Truck Repair	239.10
Engine 2 - Tank to pump valve, Deck gun valve, pa...	303 · Truck Repair	1,951.31
Tanker 1 - Replace side DOT lights	303 · Truck Repair	105.26
Total Dependable Fire Apparatus		4,770.98
<u>Fire Recovery USA</u>		
Total Fire Recovery USA	000 · Flow Through	-647.20
<u>Frontier Communications</u>		
Total Frontier Communications	403 · Phone & Internet	318.22
<u>Lansing Uniform Company</u>		
Badges	703 · Uniforms	767.50
Total Lansing Uniform Company		767.50
<u>LexisNexis</u>		
Total LexisNexis	802 · Misc. Expense	-10.00
<u>Oasis Lawn Care</u>		
Total Oasis Lawn Care	407 · Mowing 407 · Mowing	280.00 280.00
		560.00

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 June 2024

Memo	Account	Amount
<u>Payroll</u>		
Engelter	201 · Chief's Salary	1,200.00
Hunter	202 · Officer's Salary	650.00
Ragain	202 · Officer's Salary	300.00
LeFleur	202 · Officer's Salary	200.00
Day staffing - S. Engelter	203 · Firefighter's Pay	990.00
Day staffing - Howard	203 · Firefighter's Pay	594.00
Day staffing - Ragain	203 · Firefighter's Pay	1,188.00
Day staffing - Raymond	203 · Firefighter's Pay	682.00
Day staffing - Wellman	203 · Firefighter's Pay	506.00
Run pay	203 · Firefighter's Pay	7,605.00
FICA & Medicare	204 · FICA & Medicare	1,064.50
Total Payroll		14,979.50
<u>Performance Automotive</u>		
Floor dry, silicone spray	606 · Operating Supplies	108.32
Floor dry	606 · Operating Supplies	58.36
Total Performance Automotive		166.68
<u>Sam's Club</u>		
Refreshments for graduation open house	104 · Chief's Expense	88.08
Floor squeegees, paper towels	606 · Operating Supplies	89.50
Total Sam's Club		177.58
<u>Sandstone Township</u>		
Fee due to county for VA exemption	802 · Misc. Expense	35.95
Total Sandstone Township		35.95
<u>Semco Energy</u>		
Total Semco Energy	402 · Natural Gas	23.75
		23.75

**Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail**

June 2024

Memo	Account	Amount
<u>Speedway</u>	601 · Fuel	622.38
Total Speedway		622.38
<u>The Water Store</u>	606 · Operating Supplies 606 · Operating Supplies	15.50 7.75
Total The Water Store		23.25
<u>WOW Business</u>	403 · Phone & Internet	48.30
Total WOW Business		48.30
TOTAL		22,167.60

Parma-Sandstone Fire Department
 PSFD - Budget vs. Actual
 April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
Income	0.00		
Expense			
101 · Accounting Audit	0.00	6,000.00	0.0%
102 · Village Administrative	0.00	3,000.00	0.0%
103 · Insurance	46,935.00	43,000.00	109.2%
104 · Chief's Expense	88.08	450.00	19.6%
105 · Dues & Subscriptions	0.00	300.00	0.0%
106 · Jackson Fire Chief's Associatio	1,150.00	1,100.00	104.5%
201 · Chief's Salary	3,600.00	14,400.00	25.0%
202 · Officer's Salary	3,450.00	16,200.00	21.3%
203 · Firefighter's Pay	33,877.00	130,000.00	26.1%
204 · FICA & Medicare	3,178.52	12,000.00	26.5%
205 · Workman's Comp	0.00	7,000.00	0.0%
301 · Tool & Equipment Repair	660.00	3,000.00	22.0%
302 · Equipment Testing	0.00	6,000.00	0.0%
303 · Truck Repair	11,210.00	20,000.00	56.1%
304 · Turnout Cleaning & Repair	0.00	1,000.00	0.0%
305 · Computer Hardware	0.00	2,000.00	0.0%
306 · Computer Software	3,583.83	10,000.00	35.8%
307 · Radios & Pagers	0.00	3,000.00	0.0%
401 · Electricity	817.66	3,500.00	23.4%
402 · Natural Gas	213.38	2,500.00	8.5%
403 · Phone & Internet	1,071.27	4,100.00	26.1%
404 · Water	0.00	1,050.00	0.0%
405 · Sewer	0.00	1,014.00	0.0%
406 · Garbage	0.00	200.00	0.0%
407 · Mowing	770.00	2,000.00	38.5%
408 · Snowplowing	0.00	2,000.00	0.0%
409 · Building Repairs	678.08	5,000.00	13.6%
501 · Firefighter & EMS Training	128.21	3,000.00	4.3%
502 · Continuing Education	13.46	1,000.00	1.3%
503 · Training Equipment & Supplies	0.00	1,000.00	0.0%
601 · Fuel	1,652.95	10,000.00	16.5%
602 · Office Supplies	74.82	1,000.00	7.5%
603 · Postage & Shipping	0.00	200.00	0.0%
604 · Priniting	87.12	200.00	43.6%
605 · Medical Supplies	1,858.79	2,500.00	74.4%
606 · Operating Supplies	560.81	5,000.00	11.2%
608 · Community Relations	0.00	500.00	0.0%
609 · Fire Prevention	0.00	500.00	0.0%
701 · Capital Outlay	0.00	1,726.00	0.0%
702 · Turnout Gear & Protective Equip	-29,915.70	7,500.00	-398.9%
703 · Uniforms	767.50	2,000.00	38.4%
704 · Air Bottle Replacement	0.00	0.00	0.0%
801 · Medical & Health	140.00	3,000.00	4.7%
802 · Misc. Expense	25.95	1,000.00	2.6%
Total Expense	86,676.73	339,940.00	25.5%
Net Income	-86,676.73	-339,940.00	25.5%

Parma Sandstone Fire TREASURY REPORT FOR July 2024

Bank Account information

Bank Account	Balance
Checking	\$49,633.07
Donations	\$3,291.31
Cost Recovery	\$55,933.12
Super Cash	\$9,763.37
Regular Shares	\$6,470.94
Business Shares	\$5.01
Total Bank	\$125,096.82
MI Class	\$844,873.17

Income Earned for May \$3,349.20

Average monthly yield 5.38%

Report as of 6/25/2024.

Parma Sandstone Fire Department

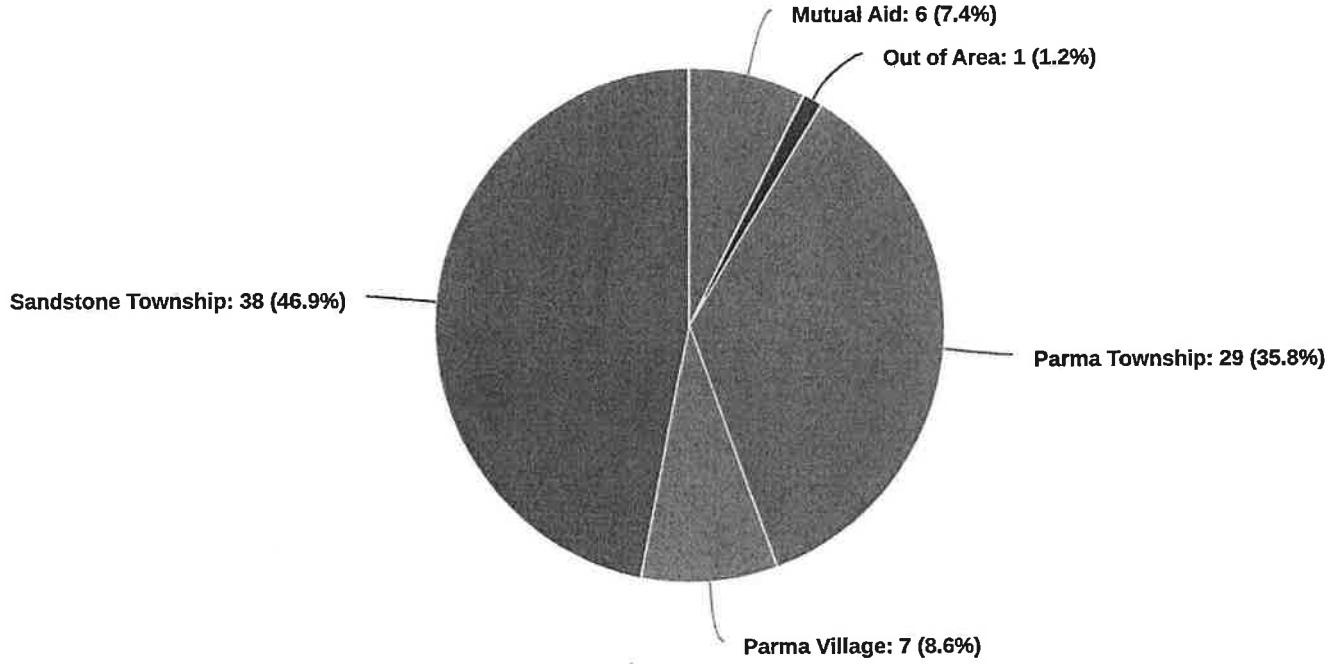
Parma, MI



Incident Count per District / Zone (972)

Start Date: 6/1/2024 0:00:00 | End Date: 6/30/2024 23:59:59

Incident Count per District / Zone



District	Incident Count per District / Zone
Mutual Aid	6
Out of Area	1
Parma Township	29
Parma Village	7
Sandstone Township	38
Grand Total	81

Parma Sandstone Fire Department

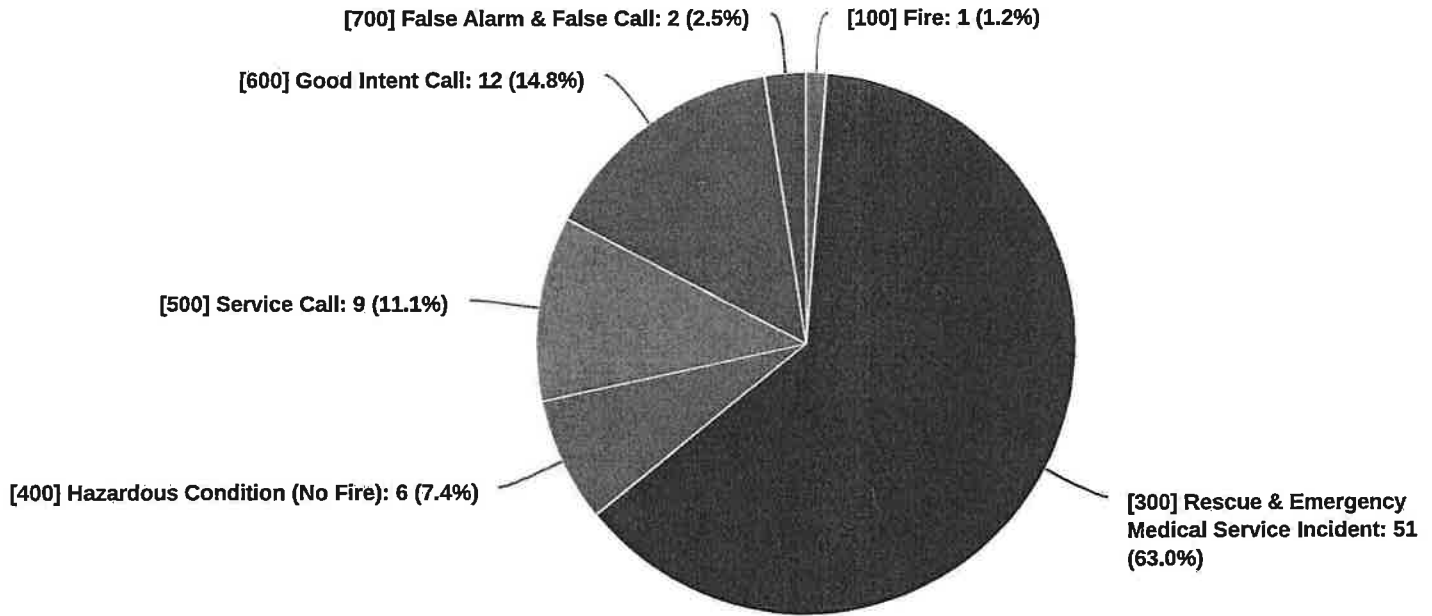
Parma, MI



Breakdown by Major Incident Types (553)

Start Date: 6/1/2024 0:00:00 | End Date: 6/30/2024 23:59:59

Runs by Incident Series



Incident Series

Incident Series	# of Incidents	% of Incidents
[100] Fire	1	1%
[300] Rescue & Emergency Medical Service Incident	51	63%
[400] Hazardous Condition (No Fire)	6	7%
[500] Service Call	9	11%
[600] Good Intent Call	12	15%
[700] False Alarm & False Call	2	2%
Grand Total	81	100%

Incident Type	Number of Incidents	% of Total
[111] Building fire	1	1%
[311] Medical assist, assist EMS crew	38	47%
[322] Motor vehicle accident with injuries	8	10%
[24] Motor vehicle accident with no injuries.	5	6%



517-262-0016

WWW.RYCAMROOFING.COM

NAME	Parma and Sandstone Fire Department
JOB ADDRESS	297 N. Union St. Parma Mi. 49269
BILLING ADDRESS	Same
PHONE	517-812-3243
EMAIL	parmafirechief@gmail.com

Removal and disposal of metal roof: \$9350.00 add to total

Option 1: Ag panel exposed fastener \$38,975.00

Option 2: Hidden fastener standing seam: \$57,000.00

Option 3: Apply roofing foam and then silicone coating: \$32,500.00

Ag panel exposed fastner

- 1: Stage grounds to maintain integrity of property
- 2: Stage job for fall protection
- 3: Provide and install Shark Skin SA which is a high temp underlayment designed for metal roofing. or approved equivalent. Provide continuous coverage over the roof. Underlayment flashing to extend vertically min. 24in. at adjoining walls.
- 4: 29 gauge exposed fastener ag panel roofing panels from stock colors.
- 5: Include all trim and flashing accessories required for weathertight installation.
- 6: Custom flashing for 2 new skylights and a chimney.
7. Inspect decking and replace plywood as necessary \$95 a sheet (Not included)

Standing Seam Hidden Fastener

- 1: Stage grounds to maintain integrity of property
- 2: Stage roof for fall protection
- 3: Removal and disposal of all metal roof. (line item above)
- 4: Provide and install Shark Skin SA which is a high temp underlayment designed for metal roofing. or approved equivalent. Provide continuous coverage over the roof. Underlayment flashing to extend vertically min. 24in. at adjoining walls.
- 5: Provide and install standing seam, snap lock Schelbach metal roofing panel with striations. Kynar 500 coating finish. Gauge to be 24-gauge steel on Galvalume substrate. From standard colors. Speciality colors would be an extra cost. Approved equivalent. 40 yr old paint manufactures warranty with limited fading.
- 6: Include all trim and flashing accessories required for weathertight installation.
- 7: Penetrations through the roof we will provide flashing or Dektite pipe boots.
- 8: New Seamless 6 in.Gutters and down spouts. Standard colors (we will save the gutters)



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- 9: Stainless steel Hydro shield gutter guards over 6 inch gutters and down spouts. (\$2250 add to total)
- 10: On the roof pitches that are under 3/12 we will mechanical seam the panels.
- 11: Snow bar S-5 with snow and ice clips. (\$25 a ft.) Not needed
- 12: Lift rental, scaffolding or pic for the duration of the job.

Spray foam roofing foam and silicone

- 1: Stage grounds to maintain integrity of property
- 2: Stage roof for fall protection
- 3: Pressure wash the entire roof remove all loose coating.
- 4: Re screw the perimeter of the roof. Pull any loose nails and replace with screws.
- 5: Apply 1.5 in of a 3lb roofing foam. Adding an R value of 12 to the roof. This will also add structure to the roof so the coatings will last a lot longer.
- 6: Apply Gaco silicone coating over the roofing foam 22 mils for a 10 yr warranty. After that you would only need a the coating applied.