

# Parma-Sandstone Fire Board Regular Board Meeting

Wednesday August 7<sup>th</sup>, 2024  
6:00 p.m.  
Parma-Sandstone Fire Station

## Agenda

- I. Call to Order
- II. Pledge
- III. Approval of Last Meetings Minutes
- IV. Chief's Financial Report
- V. Chief's Run Report
- VI. Guest
- VII. Old/Unfinished Business
  - a. Roof repair
  - b.
- VIII. New Business
  - a. Par Plan grant
  - b. Water softener
  - c. Refrigerator
  - d. Safety lights
  - e. Station generator
- IX. Adjournment

Note:

Parma Sandstone Fireboard Meeting  
Regular Meeting  
July 1<sup>st</sup>, 2024.

Members Present: Garfield, Eichenberg, Engelter, Chief Engelter, Hendges, Havican

Meeting Called to Order at: 6:01pm by Chairman Hendges.

Approval of Last Meetings Minutes:

\*Motion to approve minutes from the June 3<sup>rd</sup> 2024 meeting, by Engelter supported by Havican.  
Motion carried.

Chief's Financial Report:

Fire Recovery \$647.20

Total after amendment is \$22,764.80

Workmans comp:

Went up significantly, chief is working with agent to re-adjust rate. Mod factor.

\* Motion by Hendges, supported by Havican, to pay bills for a total of \$22,764.80.

Role call vote:

Hendeges	Yes
Havican	Yes
Engelter	Yes
Garfield	Yes
Eichenberg	Yes

Chief's Run Report:

81 Total runs.

Guest Comments:

N/A

OLD UNFINISHED BUSINESS:

a. Roof Repair

Rycam roofing estimates. McCormic family. (Local Parma business)

\* Motion by Hendges, supported by Garfield to recommend option # 3 from the estimate, to repair the roof at a cost of \$32,500.00.

NEW BUSINESS:

a. Strategic Plan

Olivia Steele continues to work with Chief Engelter on plan.

Adjournment:

Motion to adjourn by Engelter, supported by Havican

Meeting adjourned at 7:04pm.

**Parma-Sandstone Fire Department**  
**PSFD - Expenses by Vendor Detail**  
 July 2024

Memo	Account	Amount
<b><u>Frontier Communications</u></b>		
Total Frontier Communications	403 · Phone & Internet	318.22
<b><u>Jackson County Fire Chiefs Association</u></b>		
Emergency Networking and Tyler Technologies ren...	306 · Computer Software	3,019.33
Total Jackson County Fire Chiefs Association		3,019.33
<b><u>Lowe's</u></b>		
Paper towels, floor squeegees	606 · Operating Supplies	89.50
Screws and bits for smoke detector installations	609 · Fire Prevention	11.46
Total Lowe's		100.96
<b><u>Municipal Emergency Services (MES)</u></b>		
Turnout gear - Richardson	702 · Turnout Gear & Protective Eq...	3,280.00
Total Municipal Emergency Services (MES)		3,280.00
<b><u>Oasis Lawn Care</u></b>		
Total Oasis Lawn Care	407 · Mowing	350.00
<b><u>Payroll</u></b>		
Engelter	201 · Chief's Salary	1,200.00
Hunter	202 · Officer's Salary	650.00
Ragain	202 · Officer's Salary	300.00
LeFleur	202 · Officer's Salary	200.00
Day staffing - Collins	203 · Firefighter's Pay	990.00
Day staffing - S. Engelter	203 · Firefighter's Pay	990.00
Day staffing - Howard	203 · Firefighter's Pay	143.00
Day staffing - LeFleur	203 · Firefighter's Pay	253.00
Day staffing - Ragain	203 · Firefighter's Pay	792.00
Day staffing - Raymond	203 · Firefighter's Pay	792.00
Day staffing - Wellman	203 · Firefighter's Pay	396.00

**Parma-Sandstone Fire Department**  
**PSFD - Expenses by Vendor Detail**  
 July 2024

Memo	Account	Amount
Run pay	203 · Firefighter's Pay	8,369.00
FICA & Medicare	204 · FICA & Medicare	1,153.24
<b>Total Payroll</b>		<b>16,228.24</b>
<b><u>Sam's Club</u></b>		
Bottled water	606 · Operating Supplies	15.92
<b>Total Sam's Club</b>		<b>15.92</b>
<b><u>Sandstone Township</u></b>		
Fee due to county for VA exemption	802 · Misc. Expense	32.51
<b>Total Sandstone Township</b>		<b>32.51</b>
<b><u>Semco Energy</u></b>		
Total Semco Energy	402 · Natural Gas	25.79
<b><u>Speedway</u></b>		
Total Speedway	601 · Fuel	736.32
<b><u>The Water Store</u></b>		
Total The Water Store	606 · Operating Supplies	15.75
<b><u>United States Postal Service</u></b>		
Post office box	602 · Office Supplies	58.00
<b>Total United States Postal Service</b>		<b>58.00</b>
<b><u>Waterway</u></b>		
Hose and ladder testing	302 · Equipment Testing	4,008.20
<b>Total Waterway</b>		<b>4,008.20</b>

Parma-Sandstone Fire Department  
PSFD - Expenses by Vendor Detail

July 2024

Memo	Account	Amount
<u>WOW Business</u>		
	403 - Phone & Internet	63.30
Total WOW Business		63.30
<b>TOTAL</b>		<b>37,456.91</b>

Parma-Sandstone Fire Department  
 PSFD - Budget vs. Actual  
 April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
<b>Income</b>	0.00		
<b>Expense</b>			
101 · Accounting Audit	6,000.00	6,000.00	100.0%
102 · Village Administrative	0.00	3,000.00	0.0%
103 · Insurance	46,935.00	43,000.00	109.2%
104 · Chief's Expense	88.08	450.00	19.6%
105 · Dues & Subscriptions	0.00	300.00	0.0%
106 · Jackson Fire Chief's Associatio	1,150.00	1,100.00	104.5%
201 · Chief's Salary	4,800.00	14,400.00	33.3%
202 · Officer's Salary	4,600.00	16,200.00	28.4%
203 · Firefighter's Pay	46,602.00	130,000.00	35.8%
204 · FICA & Medicare	4,331.76	12,000.00	36.1%
205 · Workman's Comp	0.00	7,000.00	0.0%
301 · Tool & Equipment Repair	660.00	3,000.00	22.0%
302 · Equipment Testing	4,008.20	6,000.00	66.8%
303 · Truck Repair	12,633.13	20,000.00	63.2%
304 · Turnout Cleaning & Repair	0.00	1,000.00	0.0%
305 · Computer Hardware	0.00	2,000.00	0.0%
306 · Computer Software	7,103.16	10,000.00	71.0%
307 · Radios & Pagers	0.00	3,000.00	0.0%
401 · Electricity	1,218.73	3,500.00	34.8%
402 · Natural Gas	239.17	2,500.00	9.6%
403 · Phone & Internet	1,452.79	4,100.00	35.4%
404 · Water	0.00	1,050.00	0.0%
405 · Sewer	0.00	1,014.00	0.0%
406 · Garbage	0.00	200.00	0.0%
407 · Mowing	1,120.00	2,000.00	56.0%
408 · Snowplowing	0.00	2,000.00	0.0%
409 · Building Repairs	678.08	5,000.00	13.6%
501 · Firefighter & EMS Training	128.21	3,000.00	4.3%
502 · Continuing Education	13.46	1,000.00	1.3%
503 · Training Equipment & Supplies	0.00	1,000.00	0.0%
601 · Fuel	2,389.27	10,000.00	23.9%
602 · Office Supplies	132.82	1,000.00	13.3%
603 · Postage & Shipping	0.00	200.00	0.0%
604 · Priniting	87.12	200.00	43.6%
605 · Medical Supplies	2,132.64	2,500.00	85.3%
606 · Operating Supplies	592.48	5,000.00	11.8%
608 · Community Relations	0.00	500.00	0.0%
609 · Fire Prevention	11.46	500.00	2.3%
701 · Capital Outlay	0.00	1,726.00	0.0%
702 · Turnout Gear & Protective Equip	-26,568.83	7,500.00	-354.3%
703 · Uniforms	767.50	2,000.00	38.4%
704 · Air Bottle Replacement	0.00	0.00	0.0%
801 · Medical & Health	140.00	3,000.00	4.7%
802 · Misc. Expense	58.46	1,000.00	5.8%
<b>Total Expense</b>	<b>123,504.69</b>	<b>339,940.00</b>	<b>36.3%</b>
<b>Net Income</b>	<b>-123,504.69</b>	<b>-339,940.00</b>	<b>36.3%</b>

**Parma Sandstone Fire  
TREASURY REPORT FOR July 2024**

**Bank Account information**

<b>Bank Account</b>	<b>Balance</b>
Checking	\$20,623.70
Donations	\$3,291.45
Cost Recovery	\$56,582.59
Super Cash	\$9,767.38
Regular Shares	\$6,471.21
Business Shares	\$5.01
<b>Total Bank</b>	<b>\$96,741.34</b>
<b>MI Class</b>	<b>\$849,377.50</b>

Income Earned YTD

\$17,711.46

# Parma Sandstone Fire Department

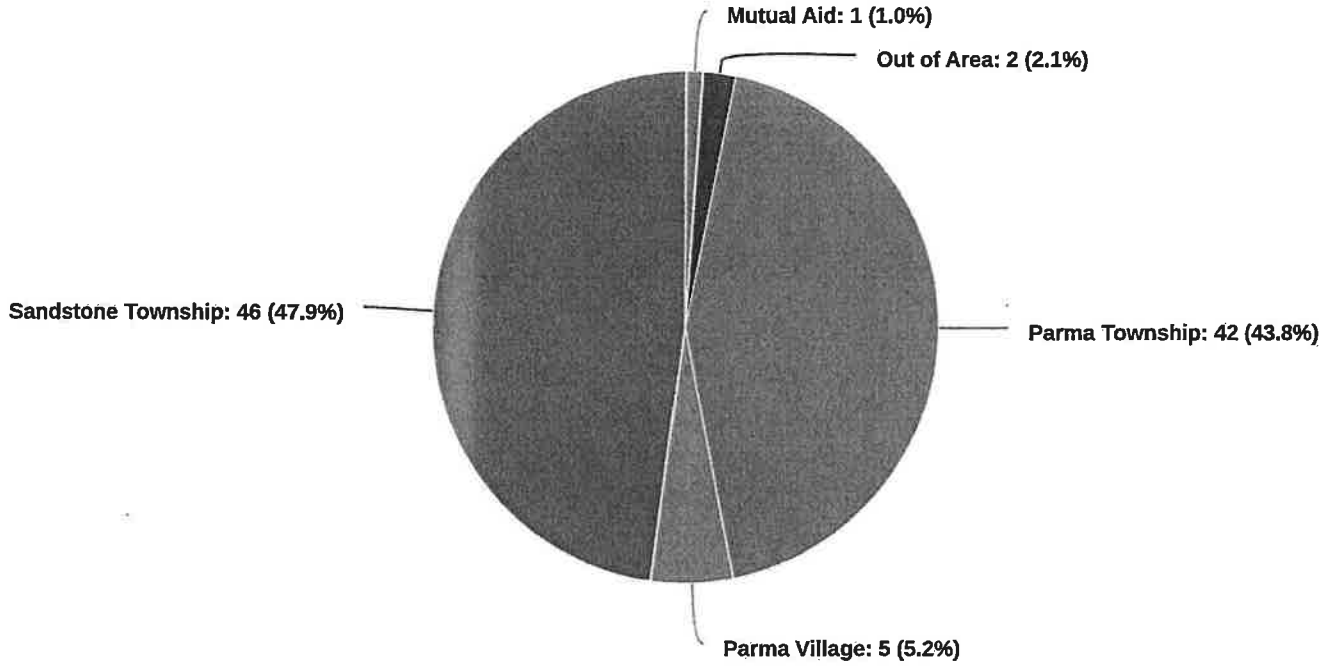
Parma, MI



## Incident Count per District / Zone (972)

Start Date: 7/1/2024 0:00:00 | End Date: 7/31/2024 23:59:59

### Incident Count per District / Zone



District	Incident Count per District / Zone
Mutual Aid	1
Out of Area	2
Parma Township	42
Parma Village	5
Sandstone Township	46
<b>Grand Total</b>	<b>96</b>

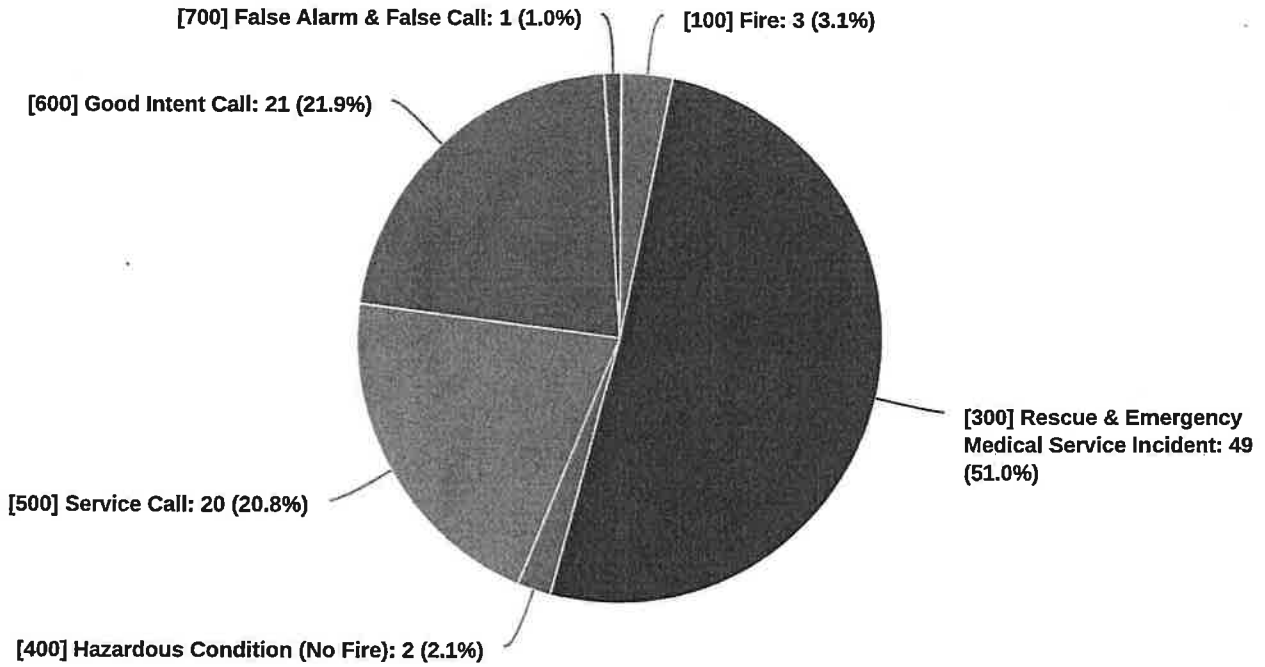




## Breakdown by Major Incident Types (553)

Start Date: 7/1/2024 0:00:00 | End Date: 7/31/2024 23:59:59

### Runs by Incident Series



### Incident Series

Incident Series	# of Incidents	% of Incidents
[100] Fire	3	3%
[300] Rescue & Emergency Medical Service Incident	49	51%
[400] Hazardous Condition (No Fire)	2	2%
[500] Service Call	20	21%
[600] Good Intent Call	21	22%
[700] False Alarm & False Call	1	1%
<b>Grand Total</b>	<b>96</b>	<b>100%</b>

Incident Type	Number of Incidents	% of Total
[113] Cooking fire, confined to container	1	1%
[130] Mobile property (vehicle) fire, other	1	1%
[151] Outside rubbish, trash or waste fire	1	1%
[311] Medical assist, assist EMS crew	32	33%

# CART (1)

[Share](#)

[Remove All Items](#)

**Total: \$1,645.98**

Checkout

## Appliance Delivery

Delivering to 49269 (1 item)

[Update ZIP Code](#) ⓘ

Feedback

ⓘ Make sure the appliances fit in your space to prevent returns. Major appliances with defects and/or damage are returnable within 48 hours. See [Return Policy](#) for more details.



**LG**

33 in. W 26 cu. ft. Bottom Freezer Refrigerator w/ Multi-Air Flow and Smart Cooling in PrintProof Stainless Steel

**\$1,549.00**

~~\$1,799.00~~

Save 14%

Total Capacity (cu. ft.): **25.5 cu ft**

Color/Finish: **PrintProof Stainless Steel**

Installation Depth: **Standard Depth**

Handle Type: **Bar Handle**

**Unavailable** at Jackson

Delivering to 49269

**Pickup**

Unavailable

**Delivery**

Earliest delivery date  
**Thursday, Aug 8**

**Need to schedule your appliance delivery?**

Select your delivery date in checkout

### Protection Plan

Manufacturer's Standard Warranty

Included in price

Add Protection Plan

**Installation & Haul Away Services**

[Edit](#)

**Parma-Sandstone Fire Department**  
**PSFD - Expenses by Vendor Detail**  
 July 2024

Memo	Account	Amount
<u>Bound Tree Medical</u>		
Gloves, bandaging materials, i-gels	605 · Medical Supplies	273.85
Total Bound Tree Medical		273.85
<u>Consumer's Energy</u>		
Total Consumer's Energy	401 · Electricity	401.07
<u>Dependable Fire Apparatus</u>		
Engine 2 - AC repair	303 · Truck Repair	1,423.13
Total Dependable Fire Apparatus		1,423.13
<u>Dollar General</u>		
Cleaning supplies	606 · Operating Supplies	39.45
Total Dollar General		39.45
<u>Drake Certified Public Accountants</u>		
Annual audit	101 · Accounting Audit	6,000.00
Total Drake Certified Public Accountants		6,000.00
<u>Emergency Reporting - ESO Solutions</u>		
Data access fee. Paid with June bills.	306 · Computer Software	500.00
Access to Emergency Reporting data	306 · Computer Software	500.00
Total Emergency Reporting - ESO Solutions		1,000.00
<u>Fire Ninja</u>		
Safety vest zippers, safety glasses demo units	702 · Turnout Gear & Protective Eq...	66.87
Total Fire Ninja		66.87
<u>Fire Recovery USA</u>		
1702.40	000 · Flow Through	0.00
Total Fire Recovery USA		0.00

Precinct	Registered Voters	Voters Cast	% Turnout
<b>Sandstone Charter Township, Precinct 1</b>			
Election Day	1,387	159	11.46%
AV Counting Boards	1,387	242	17.45%
Early Voting	1,387	33	0.94%
Total	1,387	414	29.85%
<b>Sandstone Charter Township, Precinct 2</b>			
Election Day	972	133	13.68%
AV Counting Boards	972	145	14.92%
Early Voting	972	6	0.62%
Total	972	284	29.22%
<b>Sandstone Charter Township, Precinct 3</b>			
Election Day	931	111	11.92%
AV Counting Boards	931	104	11.17%
Early Voting	931	1	0.11%
Total	931	216	23.20%
<b>Spring Arbor Township, Precinct 1</b>			
Election Day	1,491	147	9.86%
AV Counting Boards	1,491	265	17.77%
Early Voting	1,491	34	2.28%
Total	1,491	446	29.91%
<b>Spring Arbor Township, Precinct 2</b>			
Election Day	2,396	272	11.35%
AV Counting Boards	2,396	344	14.36%
Early Voting	2,396	25	1.04%
Total	2,396	641	26.75%
<b>Spring Arbor Township, Precinct 3</b>			
Election Day	2,232	229	10.26%
AV Counting Boards	2,232	280	12.54%
Early Voting	2,232	25	1.12%
Total	2,232	534	23.92%

August  
2024

**Sandstone Charter Township**

Name	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/31/2023	45,199.00	10/31/2023	11/30/2023
Anna Tasker	\$0.00	\$0.00	0	\$0.00	0	\$0.00	0	0
Cemetery CD matures 1/30/2024	\$9,010.91	\$9,010.91	\$9,010.91	\$9,010.91	\$9,010.91	\$9,010.91	\$9,010.91	\$9,010.91
Police	\$56,875.36	\$51,126.85	\$44,274.00	\$31,351.05	\$21,358.53	\$11,406.68	\$22,623.58	\$12,676.13
General	\$699,472.14	\$671,928.23	\$717,996.86	\$695,174.10	\$720,316.68	\$700,046.56	\$545,280.15	\$466,490.72
General Fund Savings	\$205,023.75	\$205,032.46	\$205,037.46	\$205,054.60	\$205,058.31	\$205,071.74	\$205,080.45	\$205,083.88
Street Lighting	\$1,391.13	\$1,253.38	\$1,085.22	\$916.72	\$657.33	\$488.41	\$410.19	\$241.22
<b>Total</b>	<b>\$971,773.29</b>	<b>\$938,351.83</b>	<b>\$974,404.45</b>	<b>\$941,507.38</b>	<b>\$956,401.76</b>	<b>\$926,024.30</b>	<b>\$782,405.28</b>	<b>\$693,502.86</b>

MI Class Public Improvement	\$261,978.84	\$263,128.76	\$264,260.93	\$265,447.35	\$266,677.45	\$267,879.10	\$269,130.55	\$270,359.54
MI Class ARPA	\$361,212.66	\$362,798.12	\$364,359.17	\$365,994.97	\$367,691.00	\$369,347.80	\$371,073.29	\$372,767.83
MI Class General	\$489,689.71	\$491,839.10	\$493,955.38	\$496,173.01	\$498,472.29	\$500,718.38	\$503,057.59	\$505,354.87
MI Class Anna Tasker	\$3,835.76	\$3,852.62	\$3,869.16	\$3,886.55	\$3,904.54	\$3,922.18	\$3,940.51	\$3,958.50
<b>Total</b>	<b>\$1,116,716.97</b>	<b>\$1,121,618.60</b>	<b>\$1,126,444.64</b>	<b>\$1,131,501.88</b>	<b>\$1,136,745.28</b>	<b>\$1,141,867.46</b>	<b>\$1,147,201.94</b>	<b>\$1,152,440.74</b>
	<b>\$2,088,490.26</b>	<b>\$2,059,970.43</b>	<b>\$2,100,849.09</b>	<b>\$2,073,009.26</b>	<b>\$2,093,147.04</b>	<b>\$2,067,891.76</b>	<b>\$1,929,607.22</b>	<b>\$1,845,943.60</b>

Name	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	7/31/2024
Cemetery CD matures 1/30/2024	\$9,010.91						
Police	\$2,843.57	\$36,476.99	\$57,890.38	\$71,926.55	\$65,532.89	\$56,627.12	36,286.12
General	\$507,857.08	\$550,967.17	\$655,059.41	\$745,002.00	\$781,580.07	\$751,902.43	636,298.43
General Fund Savings	\$205,100.66	\$205,109.37	\$205,117.52	\$205,106.23	\$205,119.66	\$205,128.37	205,140.51
Street Lighting	\$71.86	\$1,529.61	\$1,703.20	\$1,531.19	\$1,335.23	\$1,120.18	690.98
<b>Total</b>	<b>\$724,884.08</b>	<b>\$794,083.14</b>	<b>\$919,770.51</b>	<b>\$1,023,565.97</b>	<b>\$1,053,567.85</b>	<b>\$1,014,778.10</b>	<b>878,416.04</b>

MI Class Public Improvement	\$271,637.03	\$272,913.60	\$274,095.25	\$275,354.47	\$276,574.91	\$278,044.42	280,349.97
MI Class ARPA	\$374,529.20	\$376,289.32	\$377,918.53	\$379,654.74	\$381,337.47	\$383,363.62	386,542.53
MI Class General	\$507,742.73	\$510,128.86	\$512,337.57	\$514,691.31	\$516,972.54	\$519,719.35	524,028.92
MI Class Anna Tasker	\$3,977.15	\$3,995.81	\$13,408.00	\$13,469.64	\$13,529.35	\$13,601.23	13,714.02
<b>MI Class Total</b>	<b>\$1,157,886.11</b>	<b>\$1,163,327.59</b>	<b>\$1,177,759.35</b>	<b>\$1,183,170.16</b>	<b>\$1,188,414.27</b>	<b>\$1,194,728.62</b>	<b>1,204,635.44</b>
<b>Grand Total</b>	<b>\$1,882,770.19</b>	<b>\$1,957,410.73</b>	<b>\$2,097,529.86</b>	<b>\$2,206,736.13</b>	<b>\$2,241,982.12</b>	<b>\$2,209,506.72</b>	<b>2,083,051.48</b>