

Sandstone Township Planning Commission Meeting Minutes
November 29, 2022

Call to Order: 6:05 pm

Roll Call: Present: Blaine Goodrich, William Donahue, Chris Crisenbery, Nicole Cantrell

Tardy: Greg Inosencio

Motion to approve agenda by Goodrich, motion carried

Motion to approve minutes by Donahue, motion carried

Public Comments: Citizen believes the parking lot lights are too bright. Noted by commission.

Old Business: Cantrell presented amendments to Wind Energy Systems Ordinance. Commission reviewed Wind Energy Ordinance as amended. Goodrich, moved to accept amendment ents, Donahue seconded. All in favor. Motion carried.

Move to schedule a public hearing at next commission meeting January 10, 2023, by Crisenbery. Motion carried.

Planning Commission will meet on Tuesdays at six on the following dates in 2023:

January 3

March 7

May 2

July 11

September 12

November 7

New Business:

Crisenbery nominates Cantrell as Chairperson of the Planning Commission. All in favor.

Crisenbery nominates Donahue as Secretary of the Planning Commission. All in favor.

Donahue and Cantrell will assume the new roles beginning January 1, 2023.

Discussion Items:

Landscaping ordinances: Chairman Crisenbery presented some example ordinances for commission review. Crisenbery will present a proposed landscaping ordinance for Sandstone Township at the next meeting.

Private road: The existing Private Road ordinance needs review. A private road ordinance should be included in the existing zoning ordinance book to help residents understand the responsibilities involved with private roads. Discussion also involved a requirement for developers to create disclosure for buyers. Township should also include minimum standards for public safety vehicle access. Discussion to continue at next meeting.

Motion to adjourn by Donahue, Crisenbery seconded. Motion carried. Adjourned 7:10 pm.

Sandstone Charter Township

| Name | 3/31/2022 | 4/30/2022 | 5/31/2022 | 6/30/2022 | 7/31/2022 | 8/31/2022 | 9/30/2022 | \$44,865.00 |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|
| Anna Tasker | \$3,608.59 | \$3,625.84 | \$3,642.52 | \$3,659.77 | \$3,676.46 | \$3,693.99 | 3,711.67 | \$3,728.78 |
| Cemetery CD matures 1/16/23 | \$9,010.91 | \$9,010.91 | \$9,010.91 | \$9,010.91 | \$9,010.91 | \$9,010.91 | 9,010.91 | \$9,010.91 |
| Police | \$63,123.42 | \$58,199.39 | \$48,564.76 | \$38,488.51 | \$28,896.01 | \$20,215.09 | 12,676.12 | \$22,172.11 |
| General | \$864,438.23 | \$752,398.28 | \$731,960.93 | \$763,800.82 | \$743,782.29 | \$785,229.36 | 763,783.35 | \$779,458.79 |
| General Fund Savings | \$454,827.78 | \$454,841.47 | \$454,865.79 | \$454,884.48 | \$454,903.80 | \$454,923.12 | 454,941.82 | \$454,961.14 |
| Street Lighting | \$2,664.85 | \$2,511.13 | \$2,357.59 | \$2,204.16 | \$2,050.86 | \$1,901.06 | 1,751.09 | \$1,601.01 |
| Total | \$1,397,673.78 | \$1,280,587.02 | \$1,250,402.50 | \$1,272,048.65 | \$1,242,320.33 | \$1,274,973.53 | 1,245,874.96 | \$1,270,932.74 |
| MI Class Public Improvement | \$234,159.12 | \$234,245.37 | \$234,441.96 | \$234,659.49 | \$234,940.02 | \$235,386.43 | 235,887.10 | \$236,519.31 |
| MI Class ARPA | \$181,078.84 | \$176,253.78 | \$176,401.71 | \$352,334.90 | \$352,740.82 | \$353,411.06 | 354,162.81 | \$353,187.64 |
| Total | \$415,237.96 | \$410,499.15 | \$410,843.67 | \$586,994.39 | \$587,680.84 | \$588,797.49 | 590,049.91 | \$589,706.95 |

| Name | 11/30/2022 |
|-----------------------------|-----------------------|
| Anna Tasker | \$3,729.72 |
| Cemetery CD matures 1/16/23 | \$9,010.91 |
| Police | \$12,321.18 |
| General | \$483,193.11 |
| General Fund Savings | \$204,979.84 |
| Street Lighting | \$1,450.72 |
| Total | \$714,685.48 |
| MI Class Public Improvement | \$237,255.01 |
| MI Class ARPA | \$354,286.25 |
| MI Class General | \$500,000.00 |
| Total | \$1,091,541.26 |

Members Present:

Chris Hedges, Vice-Chair Village of Parma
Dwight VanWinkle, Secretary Sandstone Township Trustee
Knowle Engelter, Member at Large Parma Township
Keith Mohny, Parma Township Trustee
Al Eichenberg, Sandstone Township Member at Large
Absent: Al Pizzala, Village of Parma Member at Large

Department Personnel: Chief William Engelter

Guests: Shirley Mohny, Carter Shaw, Wendy Chamberlain, Joanne Havican, Betty Sue VanWinkle

Meeting called to order by Vice Chairman Hedges at 6:00 pm, followed by the Pledge of Allegiance

Motion to approve minutes from October 3, 2022 meeting made by Engelter, seconded by Eichenberg
Motion Carried.

Financial Report given by Chief Engelter

Motion to approve the bills totaling \$43,642.32 made by Mohny, seconded by Eichenberg

Roll Call: Mohny yes Eichenberg yes Engelter yes VanWinkle yes
Hedges yes

Motion Carried.

Budget is at 58.6 %.

Insurance Recovery Fund: Received \$12,689.47

Run Report

Parma Township 47
Sandstone Township 39
Village of Parma 8
Mutual Aid 4
Out of Area 1
Total 99
YTD 794

Guests: Wendy Chamberlain thanked firefighters on handling of her sons death and made a donation, in her sons name, to the firemans club.

Old Business:

Walker completed the parking lot in a very timely manner. Very professional and a job well done.
Fans are back ordered. Tools are being discussed by officers as to what tools are needed. Getting bids.

New Business:

Motion to merge all accounts into 1 bank account with separate general ledger accounts made by Eichenberg, seconded by Hedges

Wendy asked about firefighters being paid monthly instead of quarterly. Chief will look into it.

Wendy was asked about Engelters position on the board. He is totally a fully voting member until a chairman is elected.

Motion to adjourn made by VanWinkle, seconded by Mohny

Motion Carried

Meeting adjourned at 7:02PM

Respectfully Submitted by Dwight VanWinkle

Parma-Sandstone Fire Department

PSFD - Budget vs. Actual

April 2022 through March 2023

| | <u>Apr '22 - Mar 23</u> | <u>Budget</u> | <u>% of Budget</u> |
|---------------------------------------|-------------------------|--------------------|--------------------|
| Income | 0.00 | | |
| Expense | | | |
| 101 · Accounting Audit | 3,600.00 | 3,000.00 | 120.0% |
| 102 · Village Administrative | 0.00 | 3,000.00 | 0.0% |
| 103 · Insurance | 32,964.82 | 32,000.00 | 103.0% |
| 104 · Chief's Expense | 40.00 | 450.00 | 8.9% |
| 105 · Dues & Subscriptions | 159.00 | 300.00 | 53.0% |
| 106 · Jackson Fire Chief's Associatio | 1,050.00 | 1,100.00 | 95.5% |
| 201 · Chief's Salary | 9,200.00 | 13,200.00 | 69.7% |
| 202 · Officer's Salary | 7,200.00 | 13,800.00 | 52.2% |
| 203 · Firefighter's Pay | 83,290.70 | 105,000.00 | 79.3% |
| 204 · FICA & Medicare | 7,102.01 | 10,100.00 | 70.3% |
| 205 · Workman's Comp | 18,793.00 | 11,800.00 | 159.3% |
| 301 · Tool & Equipment Repair | 810.72 | 3,000.00 | 27.0% |
| 302 · Equipment Testing | 2,426.64 | 6,000.00 | 40.4% |
| 303 · Truck Repair | 12,763.20 | 15,500.00 | 82.3% |
| 304 · Turnout Cleaning & Repair | 184.10 | 1,500.00 | 12.3% |
| 305 · Computer Hardware | 0.00 | 2,000.00 | 0.0% |
| 306 · Computer Software | 3,491.74 | 7,500.00 | 46.6% |
| 307 · Radios & Pagers | 289.75 | 7,500.00 | 3.9% |
| 401 · Electricity | 2,384.64 | 4,500.00 | 53.0% |
| 402 · Natural Gas | 868.69 | 2,900.00 | 30.0% |
| 403 · Phone & Internet | 2,048.87 | 2,900.00 | 70.7% |
| 404 · Water | 1,050.00 | 1,050.00 | 100.0% |
| 405 · Sewer | 1,014.00 | 966.00 | 105.0% |
| 406 · Garbage | 138.00 | 138.00 | 100.0% |
| 407 · Mowing | 1,540.00 | 2,000.00 | 77.0% |
| 408 · Snowplowing | 260.00 | 2,000.00 | 13.0% |
| 409 · Building Repairs | 2,488.80 | 5,000.00 | 49.8% |
| 501 · Firefighter & EMS Training | -700.00 | 5,000.00 | -14.0% |
| 502 · Continuing Education | 300.00 | 2,500.00 | 12.0% |
| 503 · Training Equipment & Supplies | 252.95 | 1,000.00 | 25.3% |
| 601 · Fuel | 8,937.62 | 7,300.00 | 122.4% |
| 602 · Office Supplies | 538.22 | 1,000.00 | 53.8% |
| 603 · Postage & Shipping | 108.18 | 200.00 | 54.1% |
| 604 · Printing | 0.00 | 200.00 | 0.0% |
| 605 · Medical Supplies | 1,884.85 | 2,500.00 | 75.4% |
| 606 · Operating Supplies | 2,039.22 | 2,500.00 | 81.6% |
| 608 · Community Relations | 0.00 | 500.00 | 0.0% |
| 609 · Fire Prevention | 0.00 | 500.00 | 0.0% |
| 701 · Capital Outlay | 24,536.78 | 75,000.00 | 32.7% |
| 702 · Turnout Gear & Protective Equip | 9,465.79 | 12,500.00 | 75.7% |
| 703 · Uniforms | 145.00 | 2,000.00 | 7.3% |
| 704 · Air Bottle Replacement | 0.00 | 0.00 | 0.0% |
| 801 · Medical & Health | 200.00 | 3,000.00 | 6.7% |
| 802 · Misc. Expense | 92.50 | 1,000.00 | 9.3% |
| Total Expense | 242,959.79 | 374,904.00 | 64.8% |
| Net Income | -242,959.79 | -374,904.00 | 64.8% |

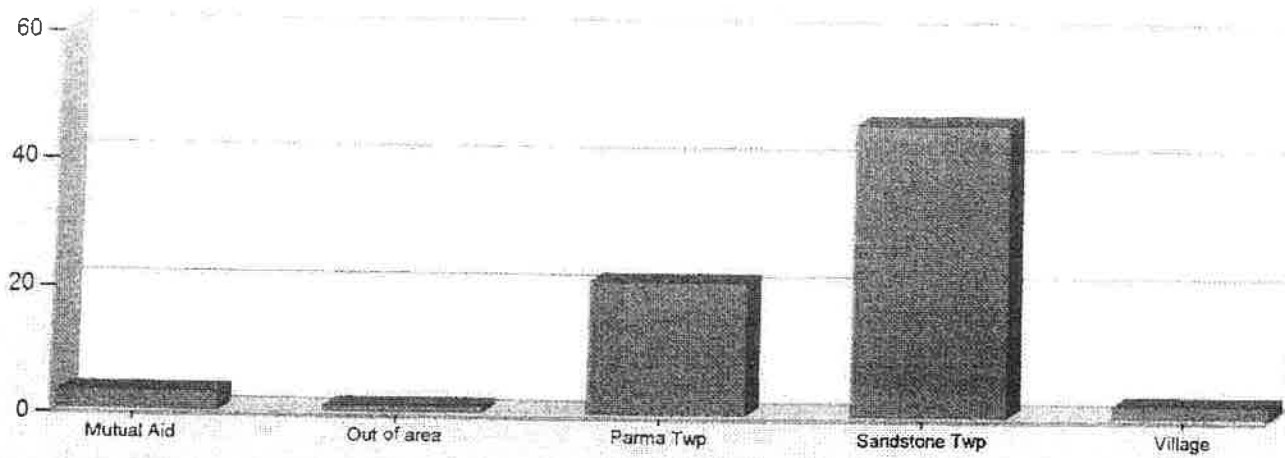
Parma-Sandstone Fire Department



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Incident Type Count per Zone for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022



| ZONES | INCIDENT TYPE | COUNT |
|---|---|-------|
| Mutual Aid - Mutual aid | | |
| | 114 - Chimney or flue fire, confined to chimney or flue | 1 |
| | 143 - Grass fire | 1 |
| | 611 - Dispatched & cancelled en route | 1 |
| | <i>Total Incidents for Mutual Aid - Mutual aid.</i> | 3 |
| Out of area - Out of area | | |
| | 611 - Dispatched & cancelled en route | 1 |
| | <i>Total Incidents for Out of area - Out of area.</i> | 1 |
| Parma Twp - Parma Township | | |
| | 131 - Passenger vehicle fire | 1 |
| | 311 - Medical assist, assist EMS crew | 11 |
| | 324 - Motor vehicle accident with no injuries. | 4 |
| | 551 - Assist police or other governmental agency | 1 |
| | 553 - Public service | 1 |
| | 611 - Dispatched & cancelled en route | 2 |
| | 622 - No incident found on arrival at dispatch address | 1 |
| | <i>Total Incidents for Parma Twp - Parma Township</i> | 21 |
| Sandstone Twp - Sandstone Township | | |
| | 141 - Forest, woods or wildland fire | 1 |
| | 143 - Grass fire | 5 |
| | 311 - Medical assist, assist EMS crew | 17 |

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



| ZONES | INCIDENT TYPE | COUNT |
|---|--|-----------|
| | 322 - Motor vehicle accident with injuries | 3 |
| | 324 - Motor vehicle accident with no injuries | 5 |
| | 353 - Removal of victim(s) from stalled elevator | 1 |
| | 551 - Assist police or other governmental agency | 1 |
| | 553 - Public service | 3 |
| | 554 - Assist invalid | 1 |
| | 611 - Dispatched & cancelled en route | 6 |
| | 622 - No incident found on arrival at dispatch address | 1 |
| | 733 - Smoke detector activation due to malfunction | 1 |
| | 745 - Alarm system activation, no fire - unintentional | 1 |
| <i>Total Incidents for Sandstone Twp - Sandstone Township</i> | | 46 |
| Village - Parma Village | | |
| | 311 - Medical assist, assist EMS crew | 2 |
| <i>Total Incidents for Village - Parma Village.</i> | | 2 |
| Total Count for all Zone: | | 73 |

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

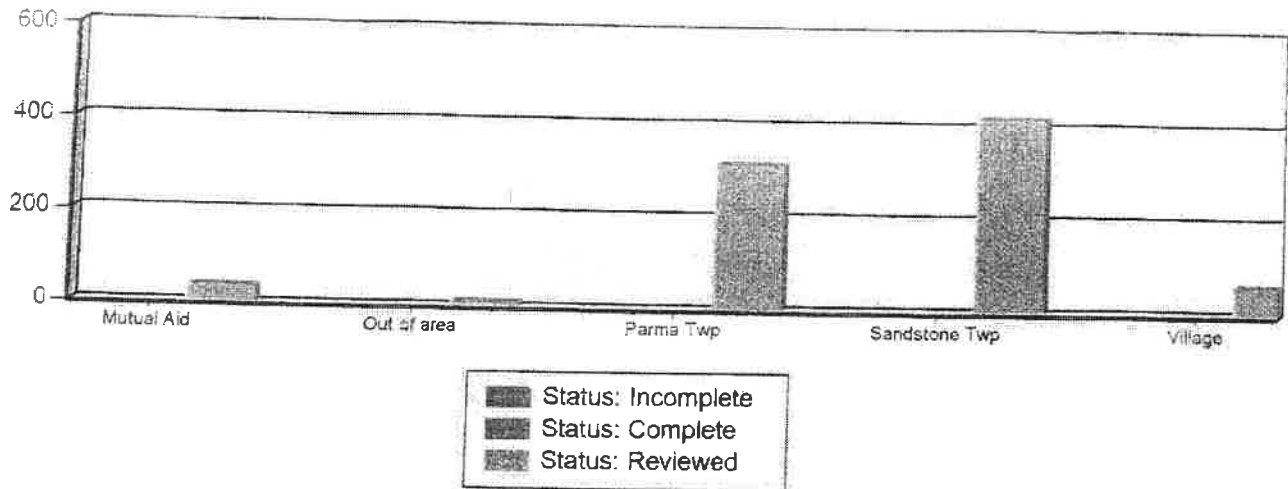


Parma-Sandstone Fire Department



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Incident Count per Zone by Incident Status for Incident Status for Date Range
 Incident Status(s): Reviewed | Start Date: 01/01/2022 | End Date: 12/31/2022



| ZONE | Incidents |
|------------------------------------|------------|
| Status:Reviewed | |
| Mutual Aid - Mutual aid | 37 |
| Out of area - Out of area | 11 |
| Parma Twp - Parma Township | 313 |
| Sandstone Twp - Sandstone Township | 418 |
| Village - Parma Village | 63 |
| TOTAL Reviewed: | 842 |
| TOTAL: | 842 |

Zone information is defined on the Basic Info 3 screen of an incident.



Parma-Sandstone Fire Department

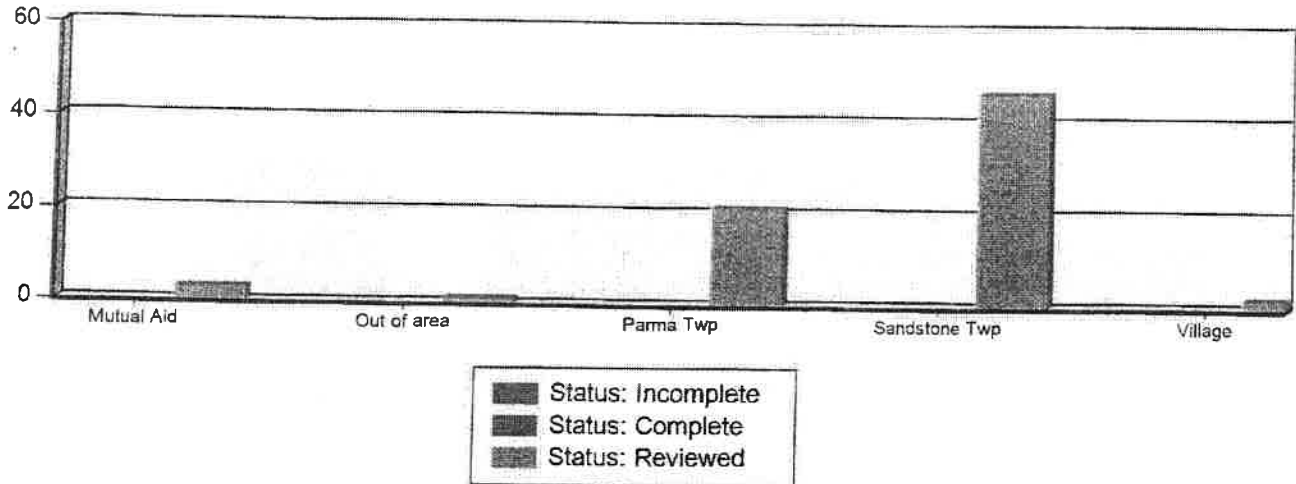


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Incident Count per Zone by Incident Status for Incident Status for Date Range

Incident Status(s): Reviewed | Start Date: 11/01/2022 | End Date: 11/30/2022



| ZONE | Incidents |
|------------------------------------|-----------|
| Status:Reviewed | |
| Mutual Aid - Mutual aid | 3 |
| Out of area - Out of area | 1 |
| Parma Twp - Parma Township | 21 |
| Sandstone Twp - Sandstone Township | 46 |
| Village - Parma Village | 2 |
| TOTAL Reviewed: | 73 |
| TOTAL: | 73 |

Zone information is defined on the Basic Info 3 screen of an incident.



Parma-Sandstone Fire Department

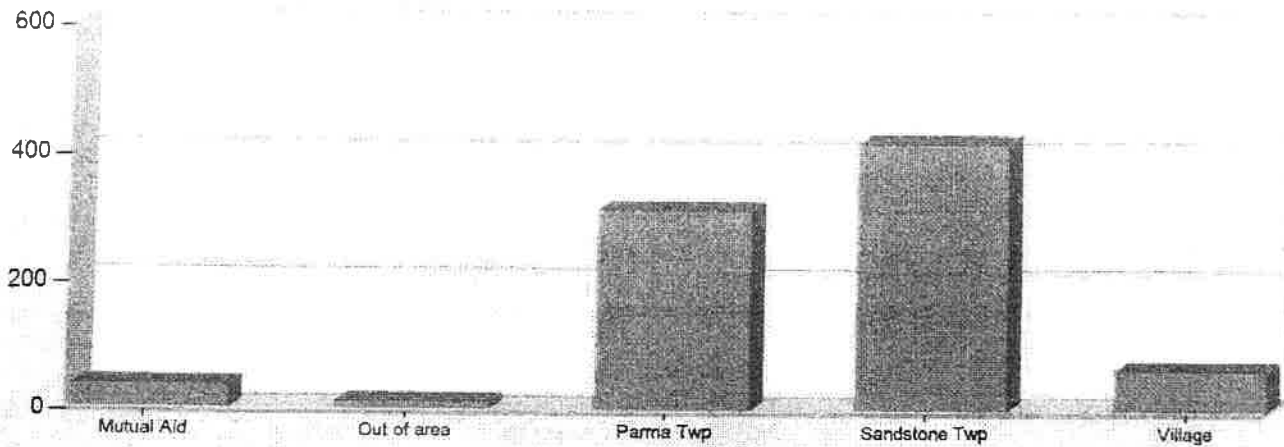


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Incident Type Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



| ZONES | INCIDENT TYPE | COUNT |
|-----------------------------------|---|-----------|
| Mutual Aid - Mutual aid | | |
| | 111 - Building fire | 12 |
| | 114 - Chimney or flue fire, confined to chimney or flue | 1 |
| | 121 - Fire in mobile home used as fixed residence | 1 |
| | 131 - Passenger vehicle fire | 1 |
| | 132 - Road freight or transport vehicle fire | 1 |
| | 143 - Grass fire | 2 |
| | 311 - Medical assist, assist EMS crew | 2 |
| | 322 - Motor vehicle accident with injuries | 1 |
| | 324 - Motor vehicle accident with no injuries. | 1 |
| | 571 - Cover assignment, standby, moveup | 1 |
| | 611 - Dispatched & cancelled en route | 13 |
| | 622 - No incident found on arrival at dispatch address | 1 |
| | <i>Total Incidents for Mutual Aid - Mutual aid.</i> | 37 |
| Out of area - Out of area | | |
| | 611 - Dispatched & cancelled en route | 10 |
| | 621 - Wrong location | 1 |
| | <i>Total Incidents for Out of area - Out of area.</i> | 11 |
| Parma Twp - Parma Township | | |
| | 131 - Passenger vehicle fire | 3 |
| | 138 - Off-road vehicle or heavy equipment fire | 1 |

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



| ZONES | INCIDENT TYPE | COUNT |
|-------|--|------------|
| | 140 - Natural vegetation fire, other | 1 |
| | 143 - Grass fire | 1 |
| | 151 - Outside rubbish, trash or waste fire | 3 |
| | 311 - Medical assist, assist EMS crew | 123 |
| | 322 - Motor vehicle accident with injuries | 19 |
| | 324 - Motor vehicle accident with no injuries | 30 |
| | 411 - Gasoline or other flammable liquid spill | 3 |
| | 412 - Gas leak (natural gas or LPG) | 2 |
| | 424 - Carbon monoxide incident | 1 |
| | 444 - Power line down | 8 |
| | 445 - Arcing, shorted electrical equipment | 1 |
| | 460 - Accident, potential accident, other | 12 |
| | 551 - Assist police or other governmental agency | 11 |
| | 553 - Public service | 18 |
| | 554 - Assist invalid | 8 |
| | 600 - Good intent call, other | 1 |
| | 611 - Dispatched & cancelled en route | 44 |
| | 622 - No incident found on arrival at dispatch address | 13 |
| | 631 - Authorized controlled burning | 3 |
| | 650 - Steam, other gas mistaken for smoke, other | 1 |
| | 651 - Smoke scare, odor of smoke | 1 |
| | 733 - Smoke detector activation due to malfunction | 1 |
| | 745 - Alarm system activation, no fire - unintentional | 1 |
| | 746 - Carbon monoxide detector activation, no CO | 1 |
| | 911 - Citizen complaint | 2 |
| | <i>Total Incidents for Parma Twp - Parma Township</i> | 313 |

Sandstone Twp - Sandstone Township

| | | |
|--|--|-----|
| | 111 - Building fire | 3 |
| | 118 - Trash or rubbish fire, contained | 3 |
| | 130 - Mobile property (vehicle) fire, other | 1 |
| | 131 - Passenger vehicle fire | 2 |
| | 138 - Off-road vehicle or heavy equipment fire | 2 |
| | 141 - Forest, woods or wildland fire | 1 |
| | 143 - Grass fire | 7 |
| | 151 - Outside rubbish, trash or waste fire | 2 |
| | 311 - Medical assist, assist EMS crew | 194 |
| | 322 - Motor vehicle accident with injuries | 35 |

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



| ZONES | INCIDENT TYPE | COUNT |
|-------|---|------------|
| | 323 - Motor vehicle/pedestrian accident (MV Ped) | 1 |
| | 324 - Motor vehicle accident with no injuries. | 20 |
| | 353 - Removal of victim(s) from stalled elevator | 1 |
| | 357 - Extrication of victim(s) from machinery | 1 |
| | 411 - Gasoline or other flammable liquid spill | 2 |
| | 424 - Carbon monoxide incident | 3 |
| | 444 - Power line down | 4 |
| | 460 - Accident, potential accident, other | 2 |
| | 551 - Assist police or other governmental agency | 3 |
| | 553 - Public service | 10 |
| | 554 - Assist invalid | 15 |
| | 561 - Unauthorized burning | 1 |
| | 600 - Good intent call, other | 1 |
| | 611 - Dispatched & cancelled en route | 77 |
| | 622 - No incident found on arrival at dispatch address | 10 |
| | 631 - Authorized controlled burning | 5 |
| | 650 - Steam, other gas mistaken for smoke, other | 1 |
| | 733 - Smoke detector activation due to malfunction | 1 |
| | 735 - Alarm system sounded due to malfunction | 6 |
| | 745 - Alarm system activation, no fire - unintentional | 3 |
| | 911 - Citizen complaint | 1 |
| | <i>Total Incidents for Sandstone Twp - Sandstone Township</i> | 418 |

Village - Parma Village

| | | |
|--|--|----|
| | 151 - Outside rubbish, trash or waste fire | 1 |
| | 311 - Medical assist, assist EMS crew | 41 |
| | 321 - EMS call, excluding vehicle accident with injury | 1 |
| | 322 - Motor vehicle accident with injuries | 1 |
| | 324 - Motor vehicle accident with no injuries. | 1 |
| | 412 - Gas leak (natural gas or LPG) | 2 |
| | 424 - Carbon monoxide incident | 2 |
| | 444 - Power line down | 2 |
| | 445 - Arcing, shorted electrical equipment | 1 |
| | 553 - Public service | 2 |
| | 611 - Dispatched & cancelled en route | 3 |
| | 622 - No incident found on arrival at dispatch address | 1 |
| | 733 - Smoke detector activation due to malfunction | 1 |
| | 735 - Alarm system sounded due to malfunction | 2 |

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



