

Sandstone Charter Township
Address Application
Residential and Commercial



7940 County Farm Road
 Parma, MI 49269
Phone: (517)784-4712
Fax: (517)784-2605

Address Application Process:

Submit **COPIES** of the five items listed below to Sandstone Charter Township Building/Zoning Inspection Department:

1. Proof of Ownership (*copy of deed or current tax bill – must have complete legal description*).
2. **Current** Tax Identification Number.
3. Site Plan showing location of principal buildings driveway.
4. Closest existing addresses to both sides and across the street from property (indicate approximate distance each address is from your drive).
5. A \$85.00 fee for each lot/unit and meters requiring an address (Cash or Checks payable to **SANDSTONE CHARTER TOWNSHIP** (\$25.00 fee will be charged for a returned check).

Please note: assigned addresses are considered final. Address changes will be subject to additional fees.

1. Applicant will contact via phone in 4-5 business days when issuance is complete.
2. If ***sending application via US Postal Mail, UPS, etc., please send to:***

Sandstone Charter Township
 Attn: Bryan Powers, Zoning Administrator/Building Inspector
 11680 Dove Lane
 Rives Junction, MI 49277

3. Addressing questions? Please **contact** Sandstone Township Zoning/Building Department at:
Phone: 517-937-8205
Fax: 517-787-0071

Date:	Tax Identification Number:
Owner Information:	Applicant Information (If different from owner)
Name:	Name:
Current Address:	Current Address:
City, State, Zip:	City, State, Zip:
Phone:	Phone:

Additional Notes: _____

New Address Number: _____

Zoning Administrator: _____ Date: _____