



Jackson County Dept. of Transportation
 2400 N. Elm Road
 Jackson, MI 49201
 Phone: 517-788-4230
 Fax: 517-788-4237

JCDOT USE ONLY
 Date Received: _____
 Amt: _____ Received by: _____
Cash Check# _____
 Permit Fee _____
 Culvert Fee _____
 Site Plan Fee _____
Permit # _____

APPLICATION FOR

- () Residential Driveway Permit () Farm Driveway Permit
 () Other Service: _____ () Improve existing (Residential)

Explain

New Driveway / Property Location Information

Address: _____ Township: _____ Section #: _____

Side of Road: N S E W Subdivision: _____ Lot #: _____

Closest Address / nearest cross road: _____

Property Tax Identification #: _____
 / / / / / /

See lower left of your tax statement: (I.E.: 000-07-23-426-00100)

OWNER / APPLICANT INFORMATION

Name of Applicant: _____ Daytime Phone: _____

Mailing Address: _____
Address City State Zip code

Email Address: _____ Fax Number: _____

SIGNATURE

I hereby make application in good faith and give or have secured permission for the Jackson County Department of Transportation to enter the property referenced in this application for the purpose of making an onsite evaluation to determine the suitability of said parcel for construction of an onsite driveway access.

The applicant is responsible for obtaining all other permits required to construct a driveway. These may include but not limited to any permit required by the DEQ. It is the applicant's responsibility to insure that the property is not in a designated wetland. Information is available at: <http://www.mcgi.state.mi.us/wetlands/>

Signature: _____ Date: ___/___/___ () Owner () Applicant/Agent

ADDITIONAL INFORMATION

*Applicant will place two stakes that are available for pick up in the JCDOT headquarters and place them 24' apart to designate the exact desired location of drive and to assist JCDOT personnel in determination of drive requirements.

*Sight Distance from desired drive shall be a minimum of 100 feet for each 10 miles of legal speed limit (Unless determined by JCDOT)

*Applicant is responsible for culvert if damaged during property development.

DRIVEWAY GUIDELINES:
Driveway Width: 10'-20'
Driveway Radii: 10'-15'
Driveway Grade: Slope driveway approach away from road at 1/2" per foot to ditch line.

DRIVEWAY SURFACE:
 If the driveway requires drainage improvement, you will be contacted by the Inspector and a culvert and gravel will be installed by JCDOT Personnel.

Jackson County Department of Transportation Site Evaluation

ADDITIONAL INFORMATION (to be filled out by JCDOT)

Drive Culvert Size: _____ Drive Culvert Length: _____

Grading, tree removal and ditching required: _____

Site Distance: _____ Speed Limit: _____

Superintendent's Comments: _____

Recommended for Issuance: _____

Approved by: _____ Date: _____

Temporary Drive: Approved Date: ___/___/___ Bond Paid: ___/___/___ Removed: ___/___/___

Bond Release: Amount: _____ Date: ___/___/___

Bond Retained: Amount: _____ Comments: _____

Culvert Installation: Work Order Sent: ___/___/___ Install Date: ___/___/___