

**SANDSTONE CHARTER TOWNSHIP**  
**BOARD MEETING, DECEMBER 14, 2020**

The following members present: Supervisor, Keith Acker, Clerk Kim Britten, Trustee, Jeff Hale.

The following members present via Zoom: Treasurer Betty Sue VanWinkle, Trustees: Cheryl Marks, Chris Crisenbery and Dwight VanWinkle. The Supervisor opened the meeting at 6:30 p.m. with playing the Pledge of Allegiance on the computer.

Public Comment: None

Police Report was given by Officer Roberts: 33 calls for service, 3 traffic crashes, 14 traffic stops, issued 9 citations and made 1 arrest for the month.

Motion made by Cheryl Marks supported by Dwight VanWinkle to approve paying hourly employees for 20 hours per week when the MHHS declares employees should work from home when possible. Supervisor is authorized to close the Township Office and determine which employees can stay home when following MHHS guidelines through 2021.

A resolution to amend the 2020/2021 General Fund budget. The Board of Trustees resolves:

Increase 101-000-674 Contributions (revenue)	\$5,000
Increase 101-262-702 Election wages	4,500
Increase 101-262-955 Election Misc.	500
Increase 101-336-702 Fire board wages	500
Increase 101-336-709 Fire employer taxes	50
Increase 101-445-930 Drain assessment	848
Decrease 101-101-956 Contingency	1,398

Motion made by Cheryl Marks supported by Jeff Hale to adopt the foregoing resolution. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-5. Recorded in the Township Resolution Book.

Consent Agenda: Motion was made by Cheryl Marks, supported by Jeff Hale. Roll call 7 yes. Approved to accept the following items under the consent agenda: Minutes of the November 9<sup>th</sup> and 13<sup>th</sup> 2020 Board Meeting.

No Pre-paid

General Fund	\$23,475.36
Jackson County Treasurer – Police	9,561.00
Consumers Energy – Street Light	201.79

Building Report: Bryan Powers has brought some of Kens old files to the Township office to store. He is still working on the 2020 files.

Planning Commission: On November 17, 2020 at the meeting, the Gun Range Ordinance was discussed. It was sent to Carlisle/Wortman for review with the intent of holding a Public Hearing at the January 5, 2021 meeting. This will be a Zoom meeting at 6:00 p.m. Cheryl Marks will step down since 2 members of the township board cannot both be in the Planning Commission.

Treasurer Report:

Anna Tasker	\$3,337.20	\$9,010.91 CD to mature 1-16-2023
Police Fund	11,777.60	
General Fund	444,547.02	
GF Savings	454,335.74	
Public Imp Fund	101,263.10	
Street Lighting	1,420.23	
MI Class (Public Imp)	132,704.68	

Motion made by Betty Sue VanWinkle supported by Dwight VanWinkle. Approve collecting Summer Taxes for Northwest Schools, Western Schools & ISD charging them \$1.41 per parcel and .18 for JCC per parcel. Ayes 7, Nays, none. Motion carried.

Fire Report: 55 runs for the month. Keith and Wendy signed the Emergency payment form for the Fire department. New Fire truck delivery date, late February.

Supervisor Report: Jeff Hale made a motion supported by Cheryl Marks. Approved to set Spring Clean-up to May 1, 2021. Keith will check on getting a shredder truck. Fall clean-up is scheduled for September 18, 2021. Keith will check on getting a grant for the tire truck for the fall. Ayes 7, Nays, none. Motion carried

Motion made by Cheryl Marks supported by Jeff Hale. Approved to delay the Joint Fireboard meeting due to COVID 19. Ayes 7, Nays, none. Motion carried.

Motion made by Cheryl Marks supported by Jeff Hale. Approved to appoint, Kim Britten, Clerk, for the position of FOIA Coordinator for Sandstone Charter Township. Ayes 7, Nays, none. Motion carried.

With our new payroll system, each board member will be required to fill out an online time sheet for each month. They will need to be submitted to Kim on the 9<sup>th</sup> of each month so that they can be processed for payroll on the 15<sup>th</sup>. The Township is required to have documentation to justify your payment. Failure to turn in your sheet by the 9<sup>th</sup> will result in your pay being delayed by one (1) month. Please call Kim if you have any questions. #517-784-4712 Ext. 1.

Motion made by Dwight VanWinkle supported by Chris Crisenbery. To continue with Tony Brooks for snow removal for the Township. Ayes 7, Nays, none. Motion carried.

Resolution To: Set an Alternate Date for the July and December Board of Review. Motion made by Jeff Hale to approve, supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-6. Recorded in the Township Resolution Book.

Resolution To: Adopt Poverty Exemption Income Guidelines and Asset Test. Jeff Hale made a motion to increase The Poverty Income Guidelines by 1.38% for Sandstone residences applying for poverty exemption. Supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-7. Recorded in the Township Resolution Book.

Resolution To: Allow Residents to Request Board of Review Consideration of Property Tax Assessment VIA Mail. Motion made by Jeff Hale to approve, supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-8. Recorded in the Township Resolution Book.

Resolution To: Waive Collection of Penalties for Failure to File Property Transfer Affidavits. Motion made by Jeff Hale to approve, supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-9. Recorded in the Township Resolution Book.

Resolution To: Using Form L-4142 Principle Residence Exemption Denial Interest charge. Motion made by Jeff Hale to approve, supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-10. Recorded in the Township Resolution Book.

Resolution To: Set Office Holidays and Office Hours for 2021. Motion made by Jeff Hale supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-11. Recorded in the Township Resolution Book.

Resolution To: Set an Alternate Date for the March Board of Review First Taxpayer Appeal Meeting. Motion made by Jeff Hale to approve, supported by Cheryl Marks. Roll call vote, Acker, Hale, VanWinkle, Crisenbery, Britten, Marks, VanWinkle. 7 yes. Motion carried. Resolution #2020-12. Recorded in the Township Resolution Book.

Motion made by Cheryl Marks to hire Bryan Powers as Zoning Administrator/Building Inspector. Supported by Dwight VanWinkle. Ayes 7, Nays none. Motion carried.

Motion made by Cheryl Marks to appoint Ed Curtis, Tom Kilgore, William McCormick to the Board of Review. John Rogers as an Alternate to the Board of Review. They will serve a 3 year term. Supported by Dwight VanWinkle. Ayes 7, Nays none. Motion carried.

Motion made by Jeff Hale to appoint Todd Jones, Denny Wellman and Andy Bonser to the Building Board of Appeals. They will serve a 2 year term. Supported by Dwight VanWinkle. Ayes 7, Nays none. Motion carried.

Motion made by Cheryl Marks to appoint Scott Ganton and Greg Inosencio to the Board of Appeals. They will serve a 3 year term. Supported by Jeff Hale. Ayes 7, Nays none. Motion carried.

Motion made by Cheryl Marks to appoint Blain Goodrich, Greg Inosencio, Nicole Cantrell and William Donahue to the Planning Commission Board. They will serve a 3 year term. Supported by Jeff Hale. Ayes 7, Nays none. Motion carried.

Public Comment: none.

Meeting adjourned by Cheryl Marks at 7:50 PM, supported by Jeff Hale.

Respectfully Submitted,  
Kim Britten, Township Clerk  
Recorded this 14<sup>th</sup> day of December, 2020